Regulations Governing Retention Schedule for Uniform Pupil Accounting Records

8VAC 20-140

8VAC 20-140-10. Retention records.

An accurate and complete cumulative record on achievement and attendance shall be maintained for every child enrolled in the public schools (both elementary and high). The following records shall be retained for periods as indicated:

- 1. Pupil cumulative records indefinitely;
- 2. Principal's and head teacher's term report indefinitely;
- 3. Teacher's register 10 years, exclusive of the current school year.